

# HOW TO APPLY EDUCATION VISA (ED-VISA)

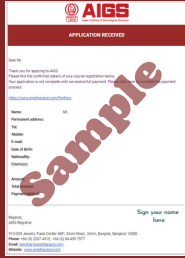
Kindly note:

1. An ED-Visa is valid for single entry for education purposes only.
2. ED-Visas are valid 90 days from the date of issuance. Travelers must enter Thailand within the said 90-day period. They will be allowed to stay in Thailand for a period of up to 90 days, counting from the date of entry. During the 90-day period of stay, if you wish to leave or re-enter Thailand, you are required to apply for a re-entry permit (single or multiple) BEFORE departure. If you leave Thailand without a re-entry permit, the current stay permit is considered void.
3. An extension of an ED-Visa is possible. The extension of stay is at the discretion of the immigration officer. Extension applications can be made at the Office of Immigration Bureau (visit [www.immigration.go.th](http://www.immigration.go.th) for more information). A.G. Students will need to apply for an extension after they arrive in Bangkok.


## 6 REQUIRED DOCUMENTS

(FULL SAMPLE DOCUMENTS WILL SENT TO YOU BY EMAIL )


COPY




**1. AIGS Enrollment Application Form (COPY)**  
(sent to you by email after registering on AIGS website)  
\*Please sign your name at the bottom of the copy




**2. Passport page with your personal particulars (COPY) + all pages that have been used (COPY)**  
\*Please sign your name on every page.




**3. High school, college, and/or university diploma that shows graduation date (COPY)**  
\*This must be in English or accompanied by an approved English translation.  
\*Please sign your name at the bottom of the copy.



**4. Passport photos 3 x 4 cm**  
x 6



**5. Personal history form**



**6. Purpose of attending the course**

\*FOR AFRICA/MIDDLE EAST APPLICANTS\*  
REQUIRED: CRIMINAL RECORD

## 4 STEPS TO APPLY ED-VISA

1

**Scan all document and email registrar@aigsthailand.com**

Please send us all documents via email for us to check first. After we check everything, AIGS will inform you to send us the hard copy documents and mail to:

\*Please send the documents via UPS, FedEx, DHL or EMS.\*

**Wanphen Somprachayanan / AIGS**  
919/539 Silom Road  
Jewelry Trade Center, 48th Floor  
Silom, Bangrak  
Bangkok 10500 THAILAND  
T: +66 (0) 2267 4315

2

**AIGS will submit your documents to the Ministry of Education**

It normally takes 2-3 weeks to get an approval letter from the Ministry.

3

**AIGS will send the approval letter to you along with a few other official documents**

Please make sure your address in the registration form is current and up to date in order to receive the documents.

4

**Take all documents to the Thai Embassy in your home country**

You are responsible for any visa or processing fees charged by the Thai Embassy or Consulate.